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Community Services District
CARUTHERS, CALIFORNIA

AGENDA

CARUTHERS COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS MEETING

WEDNESDAY, APRIL 14, 2026

13617 S. RAIDER ST.

CARUTHERS, CA 93609

CALL TO ORDER 7:00 P.M.

ORAL COMMUNICATIONS

Notice(s) to the Public: It's Jurisdiction:

Now is the time for any citizen to come forward and address the Board of Directors on any issue within its jurisdiction, but not on the Agenda. Citizens may also address the Board of Directors on any items appearing on the Agenda at the time of consideration. Time allowed to speak may be limited by the Board President.

Roll Call:

1. Public Comments:
2. Manager's Report:
3. Approval of Expenses:
4. Approval of Minutes:

BOARD DISCUSSION/ACTION ITEMS:

CAPITAL PROJECTS

This institution is an equal opportunity provider, and employer.

5. Proposition 68 Drinking Water Construction Grant for New Well No. 7

The State is conducting an Audit of both Proposition 68 projects (Well 7 and Arsenic Treatment Plant). They were onsite the week of December 15 for meetings, and additional documentation is being provided as requested by the State.

Well 7 has been out of service due to manufacturer issues with the sleeves on the pump shaft. FlowServe (pump manufacturer) will be providing all new shaft and bearings to correct the issue.

Recommended Action: Board's pleasure.

6. ARPA West Water Storage Tank Project

The tank has been installed. Booster pumps and site piping have been installed. Site surfacing is completed. The MCC is scheduled to be delivered and installed in April. Once the MCC is installed, final electrical connections and controls can be completed, and startup activities can commence.

Recommended Action: Board's Pleasure

7. CDBG Project Application – Generator for West Tank Site

A CDBG Application was submitted for installation of an emergency standby generator at the West Water Storage Tank site in September 2025.

Recommended Action: Board's pleasure.

POTENTIAL DEVELOPMENTS

8.13592 S. Henderson Rd

The property owner has requested water and sewer service for a mobile home on the property. An existing home on the subject property is currently served.

It is recommended that a conditional will-serve letter is authorized for the second unit. The owner must submit improvements plans prior to initiating work.

Recommended Action: Approve conditional will-serve letter for a period of one year.

9.13466 S. Henderson Rd

The property owner has requested water and sewer service for a second home on the property. An existing home on the subject property is currently served.

It is recommended that a conditional will-serve letter is authorized for the second unit. The owner must submit improvement plans prior to initiating work.

Recommended Action: Approve conditional will-serve letter for a period of one year.

10.13311 S, Pear St

A conditional will-serve letter for a second home on the property was approved in March 2024. It is understood that work was done without notifying the District. It is unknown if the water meter is compatible with the meter reading system, a sewer line for the second unit was not installed, and connection fees have not been paid.

A Notice to Comply is provided for review, edit, and consideration for approval to send to the property owner to correct these deficiencies.

Recommended Action: Approval of Notice to Comply letter to be sent to the property owner.

11. West Manor Estates

The developer for West Manor Estates (APN 043-060-75) met with District staff regarding updated plans for the proposed manufactured home development. They planned to submit the approximately 80 unit development to the County for approval.

The developer is now saying that the County wants them to put in apartments. They are now planning a 51 unit mobile home park, plus approximately 115 unit apartment complex.

Revised plans have not been submitted. The developer is trying to determine sewer main alignments to get sewer from the proposed development to the existing sewer system.

Recommended Action: Board's Pleasure

GENERAL

12.Capital Facilities Plan Update

An updated Capital Facilities Plan is being prepared. A draft is anticipated to be completed for CCSD review and consideration for adoption in May 2026.

Recommended Action: Board's pleasure.

13.Sewer Rate Evaluation

The current sewer rate is \$48.00 flat rate per month, increasing annually to \$51.00 in 2028. The sewer system has been operating at a loss based on the past two fiscal years Audit Reports (2022-23 and 2023-24).

It is recommended that a sewer rate increase be considered. If directed, Provost & Pritchard will review the sewer rates, financial reports, and budgets and develop specific alternatives for review and consideration.

Recommended Action: Consideration and potential action to direct Provost & Pritchard to prepare a Sewer Rate Evaluation.

14.Board Member Vacancy

Board Member Kevin Reynolds has relocated from Caruthers, resulting in a vacancy on the Board. It is recommended that the board consider the position vacant.

Recommended Action: It is recommended the board consider the position vacant.

ADJOURNMENT